	APPENDIX "A" NOTIFICATION OF SHIP ARRIVAL	Document No.	FM-FIN-02
		Revision No.	01
		Effective Date	01/07/2016
		Page 1 of 1	

As required by Section 24 Part V of the Port Authorities Ordinance 1961, I hereby notify the Kuching Port Authority that the S.S. /M.V. _____ Voyage (In/Out) _____

Gross Tons _____ is expected to arrive at the Port of Kuching at _____ hrs on _____ (DD/MM/YYYY).

Allocation of berthing is required at _____ (Wharf) on _____ at _____ hour(s).

This vessel will discharge and load the following at the wharf:-

	Discharge	Load	
Passengers			Persons
General Cargo			Tons Weight
General Cargo			Tons Measurement
Vehicles under – 25 CWT			Nos
Vehicles under – 25 CWT and over			Nos
Horses, Cattle, ETC			Head
Pig, Goats, Sheep, ETC			Head
Poultry in Baskets			Baskets
Salted – Preserved Vegetables in Jars			Jars
Liquid Bulk -			Tons Weight

Container	Size	General	Reefer	Hazardous	Over height	Over width	Others
(Discharge	20'						
/ Load)	40'						
	Others						

Permission is requested to discharge and load the following at (Anchorage): _____

The vessel has the following heavy lifts to discharge:

The vessel will discharge the following cargo/container(s) for direct delivery:


_____ tonnes of fresh water required. Overall length _____ Metre.
 Gross Tonnage _____ Draught alongside will be _____ Metre.
 Port of Origin: _____ Last Port of Call: _____
 Next Port of Call: _____

Two copies of the Ship's Inward Manifest *are attached herewith/will be forwarded on _____

I hereby accept on behalf of the Vessel the Authority's Conditions of Business and all other enactments for the time in force applicable to the Port of Kuching.

Signed: _____
 As Agent: _____
 Date: _____

*Delete/complete as necessary

	APPENDIX "B" NOTIFICATION OF SHIP'S DEPARTURE	Document No.	FM-FIN-03
		Revision No.	01
		Effective Date	01/07/2016
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As required by Section 24 Part V of the Port Authorities Ordinance 1961, I hereby notify the Kuching Port Authority that the S.S/M.V. _____ Voyage No. _____

Gross Tons _____ leave / has left the Port of Kuching at _____ on _____ (DD/MM/YYYY). Next Port of Call: _____

During her stay in port the ship has loaded the following:-

	At K.P.A. Wharf	At Anchorage	
Passengers			Persons
Bulk Oils			Tons
General Cargo			Tons Weight
General Cargo			Tons Measurement
Vehicles under 25 CWT			Nos
Vehicles under – 25 CWT and over			Nos
Horses, Cattle, etc			Head
Pig, Goats, Sheep, etc			Head
Poultry in Baskets			Baskets
Salted – Preserved Vegetables in Jars			Jars

Container:

General	20'	
	40'	
Hazardous	20'	
	40'	
Overheight	20'	
	40'	
Overweight	20'	
	40'	
Others	Odd	
	(Specified)	


Two copies of Ship's Outward Manifest are attached * herewith/will be forwarded to the Authority on _____

Signed: _____

As Agent: _____

Date: _____

**Delete/Complete as necessary*

	Appendix "C" Application for A Berth	Document No.	FM-FIN-04
		Revision No.	00
		Effective Date	21/04/2016
		Page 1 of 1	

(This form is to be used in conjunction with Schedule "A" & "C" of the Authority's Dangerous Goods Regulations).

I hereby request that a berth to be allocated to S.S./M.V.
at wharf on at hrs.

The vessel will load and discharge all her Kuching passengers / cargo at the wharf except the following: -

.....
.....

for which permission to load and discharge at: anchorage is requested.

The vessel has the following heavy lifts to discharge:-

.....
.....

The vessel will discharge the following cargo direct to lorry:-

.....
.....

..... tons of fresh water required.

Overall length metre. Gross tonnage

Maximum draught alongside will be metre.

I hereby accept on behalf of the vessel the Authority's Conditions of Business and all other enactments for the time being in force applicable to the port of Kuching.

Signed:

As Agent:

Date:



SENARI SYNERGY PORT SDN BHD (596146 - H)
(formerly known as Assar Senari Port Sdn Bhd)

TOWAGE REQUISITION FORM

I, the undersigned, request and require the company to provide the service of _____ unit/units of tugboat for the purpose of _____

on _____ at _____ AM/PM, at (state location) _____

I agree, on behalf of my principals, to accept the term and conditions of hiring the tug which appear on the reverse side of this form and which I have read and understood.

(Company's Stamp)

_____ as Agent

for _____ as Principals

Date : _____

Charges for Tug

Note: The hire charges for the tug shall be made from the times it leaves the places where it is normally anchored or moored until it return to such place.

Time Tug/Tugs left its berth _____ hours. Date : _____

Time Tug/Tugs returned its berth _____ hours. Date : _____

Tug Master _____

Marine Executive _____

Senari Synergy Port Sdn Bhd



SENARI SYNERGY PORT SDN BHD (596146 - H)
(formerly known as Assar Senari Port Sdn Bhd)

TOWAGE REQUISITION FORM

I, the undersigned, request and require the company to provide the service of _____ unit/units of tugboat for the purpose of _____

on _____ at _____ AM/PM, at (state location) _____

I agree, on behalf of my principals, to accept the term and conditions of hiring the tug which appear on the reverse side of this form and which I have read and understood.

(Company's Stamp)

_____ as Agent

for _____ as Principals

Date : _____

Charges for Tug

Note: The hire charges for the tug shall be made from the times it leaves the places where it is normally anchored or moored until it return to such place.

Time Tug/Tugs left its berth _____ hours. Date : _____

Time Tug/Tugs returned its berth _____ hours. Date : _____

Tug Master _____

Marine Executive _____

Senari Synergy Port Sdn Bhd



SENARI SYNERGY PORT SDN BHD (596146 - H)
(formerly known as Assar Senari Port Sdn Bhd)

Standard Towage Condition

1. Whilst towing or whilst at the request, express or implied, of the Hirer, rendering any service other than towing, the Master and Crew of the tug or tender shall be deemed to be the servants of the Hirer and under the control of the Hirer and/or his agents, and anyone on board the Hirer's vessel who may be employed and/or paid by the Tug owner shall likewise be deemed to be the servant of the Hirer and Hirer shall accordingly be vicariously liable for any actor omission by ay such person so deemed to be the servant of the Hirer.
2. Any service of whatsoever nature to be performed by the Tug Owner other than towing shall be deemed to cover the period commencing when the tug r tender is placed physically at the disposal of the Hirer at the place designated by the Hirer or, if such be at a vessel, when the tug or tender is in a position to receive and forthwith carry out order to come alongside and shall continue until the employment for which tug or tender has been engaged is ended. If the service is to be ended at or off a vessel the periods of service shall end when the tug or whatsoever description and/or nature have been landed or discharged from the tug or tender and/or the service for which the tug or tender has been required is ended.
3. The Tug Owner shall not be responsible for or liable for damage of any descriptions done by or to the tug or tender; or done by the Hirer's vessel or done by or to any cargo or other thing on board or being loaded on board or intended to be loaded on board the Hirer's vessel or the tug or tender or to or by any other object of property.
4. The Tug Owner shall at any time may substitute one or more tugs or tenders for any other tug or tender or tugs or tenders.
5. The Tug Owner will not in any event be reasonable or liable for the consequences of war, riots, civil commotions, act of terrorism or sabotage, strikes, lockouts, disputes, stoppages or labour disturbance (whether he be a party thereto or not) or anything done in contemplation or furtherance thereof or delays of any description howsoever caused or arising, including by the negligence of the Tug Owner or his servants or agents.